

Fees and Charges

Airport Charges not subject to
Approval

effective from January 01, 2025

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I. PRM-CHARGE

PRM-Charge per passenger being on board on landing and takeoff	0,65 EUR
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Not included in the number of passengers being on board on landing and takeoff are:

- staff of the aircraft operator with an air ticket for which no more than 10 percent of the standard airfare has been paid
- children under 2 years of age without a seat

II. CENTRAL INFRASTRUCTURAL FACILITIES

The services and charges mentioned in the following refer to the central infrastructural facilities determined by the airport regulations. The central facilities are managed by FMO Flughafen Münster/Osnabrück GmbH, i.e. with regard to determination of time and volume of services rendered.

If there is a period of less than 36 hours between notification of aircraft and landing an extra charge of 30 % will be invoiced on the fees for central infrastructural facilities.

If landing takes place between 10 PM and 6 AM local time an extra charge of 10 % will be invoiced on the fees for central infrastructural facilities.

- **FIX Per t MTOM**

Position fee

Parking positions are considered as handling positions for the period of commercial activity .

Provision and maintenance of the areas required for aircraft handling within the scope of the areas so far developed .

The handling positions are marked and divided according to current regulations. They are technically monitored and are cleaned and maintained at regular intervals according to international regulations.

If handling is carried out by the airline itself, it is obligated to leave the parking positions in proper condition after finishing .



Installations for fresh water supply, disposal of faeces and waste

Installations for fresh water supply, disposal of faeces and solid waste are provided in the apron area (except for waste from the galley).

Provision and operation of a water station with sterilizing system and storage of fresh water for aircraft supply.

Provision and operation of a faeces station for the disposal of all faeces from aircraft. Disposal is effected in accordance with the relevant regulations.

Provision and operation of particularly marked waste container systems for solid waste from aircraft.

Service	Unit	EUR
Position fee Installations for fresh water supply, disposal of faeces and waste	t MTOM	4,62

- **VARIABLE Per Landing**

Airport information and display system (FIDS)

Communication network and central technical information facilities required for rendering the ground services.

Guiding and docking

According to § 45 of the air traffic registration regulations the airport contractor is responsible for the coordination of movements in the area not belonging to areas of the airport dedicated to flight operation. Planes are centrally guided by the apron control (central traffic service) by suitable means such as radio and follow-me vehicles.

Service	Unit	EUR
Airport information and display system (FIDS) Facilities for guiding and docking	Landung	54,30



- **COUNTER RENT**

Service	Unit	EUR
Check-In-Counter rent Basis for the calculation are the periods determined in the daily planning which, in each case, last until the end of check in procedure, if no other arrangements have been made.	per started ½ h	21,20

- **SELF SERVICE INFRASTRUCTURE**

Service	Unit	EUR
Self-Service-Facilities	per operation	47,50

III. SPECIAL SERVICES AVIATION

- **PERSONAL**

Service	Unit	EUR*
Safeguarding	per started ½ h	30,70
Craftsperson and qualified worker	per started ½ h	35,60
Master / Technician	per started ½ h	39,20
Skilled worker health and safety regulations (external companies)	per started ½ h	71,70
Facility manager	per started ½ h	42,20
Engineer	per started ½ h	74,30
Administrative staff	per started ½ h	46,00
Assistant	per started ½ h	30,70

* for requests between 10:00 PM and 6:00 AM local additional charge of 30 %



OPERATIONS AND SERVICES FMO FIRE DEPARTMENT

- STAFF

Service	Unit	EUR*
Middle -level qualification	per started ½ h	42,80
Upper middle-level qualification (Fire Brigade Commander)	per started ½ h	54,90
High-level qualification (Chief Commander)	per started ½ h	79,30
Staff with avocational qualification	per started ½ h	30,40

* for requests between 10:00 PM and 6:00 AM local additional charge of 30 %

- VEHICLES INCL. DRIVER

Service	Unit	EUR*
Leading fire engine	per started ½ h	51,40
Rescue fire engine	per started ½ h	140,50
Large tank fire engine/Airfield fire engine	per started ½ h	262,60
Equipment vehicle/Swap body vehicle system – crane	per started ½ h	262,60
Lifting rescue vehicle/rescue stairs	per started ½ h	262,60
Equipment vehicle/Swap body vehicle system	per started ½ h	194,20
Various trailers (Power Supply/Recovery/Transport etc)	per started ½ h	55,40
Recovery dolly 5 t	per started ½ h	98,50
Recovery dolly 10 t	per started ½ h	223,80
Recovery dolly 30 t	per started ½ h	336,40

* for requests between 10:00 PM and 6:00 AM local additional charge of 30 %

Miscellaneous material (e.g. oil binding agent, chemical binding agent, special extinguishing agent, etc.) and disposal are to be invoiced at current price plus 10 %



- **OPERATIONS**

Service / Staff	Unit	EUR
Operation due to an undefined release of a dangerous situation/fire detection	per operation	470,50
Baseless, deliberate alert	per operation	470,50
Provision of fire protection during refuelling of an aircraft with passengers on board	per operation	167,00
Provision of fire protection during start of engines	per operation	167,50
Safety service during welding work including vehicle and 2 people	per started ½ h	154,50*
Safety service according to § 8 LuftSiG/Civil Aviation Security Programme (1 employee Airport-Security)	per started ½ h	44,70*
Inspection of fire extinguisher	per operation	33,20*

* for requests between 10:00 PM and 6:00 AM local additional charge of 30 %

- **MISC. SPECIAL SERVICES**

Service/Staff	Unit	EUR
attendance/convoy including previous coordination	per operation	274,00
attendance of external vehicle, attendance of vehicle on airport terrain (ambulance, collector, blood/organ donation)	per operation	43,30
blanket sets for passengers	per set	18,50
regularly recurrent fire protection instruction acc. to ASR 2.2	per unit	54,80
Training of fire protection-/evacuation assistance acc. to ASR 2.2, 4 hours	per unit	177,00
Drinking water in a Tetrapak 0,5l	per carton (24 items)	20,90
Hygiene box small up to 10 P. (nappies baby, nappies adt., fem. hygiene products)	per box	120,00
Hygiene box medium up to 30 P. (nappies baby, nappies adt., fem. hygiene products)	per box	260,00
Hygiene box large from 30 P. (nappies baby, nappies adt., fem. hygiene products)	per box	350,00



TRAININGS IN ACC. WITH REGULATION (EU) 139/2014

Training	Unit	EUR
SMS, 2 Y	per unit	62,00
Ramp Safety, 2 Y	per unit	36,00
Apron Driving License (theory), 2 Y	per unit	26,00
Apron Driving License (practise), 5 Y	per application	10,00
Runway driving (theory), 2 Y	per unit	31,00
Runway driving (practise), 5 Y	per application	26,00
Driving license; missing return	per item	26,00



IV. GAT

- **LANDING CHARGES AND CENTRAL INFRASTRUCTURE**
 - refer to Airport Charges subject to Approval
 - refer to part Central Infrastructural Facilities
- **MANDATORY GAT HANDLING**

Service	Conditions	EUR	
a) Standard-Package <ul style="list-style-type: none"> ▪ Crewtransport from/to aircraft ▪ Assistance with customs clearing ▪ Refueling coordination ▪ Crew assistance ▪ Weather- and Notamservice 	up to 4,000 kg	40,00	
	4,001 - 5,000 kg	106,00	
	5,001 – 10,000 kg	228,00	
	10,001 – 20,000 kg	336,00	
	20,001 – 40,000 kg	571,00	
	40,001 - 60,000 kg	844,00	
	from 60,001 kg	980,00	
b) Premium-Package <ul style="list-style-type: none"> ▪ Passenger and crew transport from/to aircraft ▪ Assistance with customs clearing ▪ Refueling coordination ▪ Crew assistance ▪ Groundequipment ▪ Weather- and Notamservice ▪ Crewbriefing and rest facilities ▪ Passengerlounge ▪ Baggage handling ▪ Coordination pick-up, taxi, car rent, limousine service ▪ Slot coordination support ▪ Hotel reservation ▪ Catering coordination ▪ Cleaning coordination ▪ De-icing coordination ▪ Apron approval for pick up transportation 	up to 5,000 kg	268,00	
	5,001 - 15,000 kg	524,00	
	15,001 – 30,000 kg	861,00	
	30,001 – 50,000 kg	1.307,00	
	50,001 – 70,000 kg	1.670,00	
	from 70,001 kg	1.936,00	
	VIP-Handling surcharge		864,00
	Coordination special Flights	per started ½ h	46,00



• **A. GAT AIRCRAFT HANGAR USAGE**

Service	Conditions	EUR
a) For aircraft hangar usage without rental contract (short term usage) the following daily charges are applicable:	up to 2,000 kg	61,00
	2,001 - 6,000 kg	109,00
	6,001 - 10,000 kg	157,00
	from 10,001 kg	
	→ per started 5,000 kg add.	48,00
b) For moving* the aircraft into and out of the hangar per operation (in+out) without rental contract (short term usage) the following conditions per operation are applicable:	up to 2,000 kg	45,00
	2,001 - 6,000 kg	114,00
	6,001 - 10,000 kg	178,00
	from 10,001 kg	299,00
c) Moving* the aircraft out of the hangar for short term usages must be notified at least 2 h before departure. Otherwise (Ad hoc out) an additional fixed fee applies: ADVICE: Commercial aviation always has priority!	per operation	99,00
d) For aircraft hangar usage with rental contract (long term usage) the following monthly conditions are applicable:	up to 1,000 kg	330,00
	1,001 – 2,000 kg	500,00
	2,001 – 3,000 kg	715,00
	3,001 – 4,000 kg	790,00
	4,001 – 5,000 kg	1.050,00
	5,001 – 8,000 kg	1.230,00
	8,001 – 10,000 kg	1.800,00
	10,001 – 12,000 kg	2.600,00
	from 12,001 kg → per started 1,000 kg add.	225,00
e) For moving* the aircraft into and out of the hangar per operation (in+out) with rental contract for hangar parking space (long term usage) the following conditions per operation are applicable:	bis 2.000 kg	25,00
	2.001 - 6.000 kg	35,00
	6.001 - 10.000 kg	45,00
	über 10.001 kg	65,00



Service	Conditions	EUR
f) Moving* the aircraft out of the hangar for long term usages must be notified at least 2 h before departure. Otherwise (Ad hoc out) an additional fixed fee applies: ADVICE: Commercial aviation always has priority!	per operation	60,00
g) Towing aircraft to and from the refueling area or other parking positions, refer to page 18ff 'Other Services'*		

* ADVICE: As a general rule, the owner of the aircraft provides the specific equipment (in particular, tow bars and other tools) required for towing. If the airport has the appropriate equipment, it can be used upon agreement. During the summer flight schedule period, hangaring is only carried out if the necessary personnel is available. Regardless of this, hangaring will take place if it is mandated by the operations center for safety reasons due to weather conditions.

Service	Conditions	EUR
h) GAT Infrastructure (replaces variable landing charge, security fee and PRM-fee) and includes availability of crew rest- and briefing rooms as well as self briefing facilities for MET and AIS; excluding training and familiarization flights.	2,000 – 4,000 kg	34,00
	4,001 – 5,000 kg	46,00
	5,001 – 10,000 kg	53,00
	10,001 – 15,000 kg	64,00
	15,001 – 20,000 kg	81,00
	20,001 – 30,000 kg	133,00
	30,001 – 40,000 kg	231,00
	40,001 – 50,000 kg	335,00
	50,001 – 60,000 kg	427,00
	from 60,001 kg	531,00

• B. GAT AIRCRAFT HANGAR USAGE

Service	Conditions	EUR
Owner ascertainment	per operation	55,00
GAT Extra Service	per operation	66,00
GAT Additional Services Catering	per operation	17,00
Passenger Transport GAT to terminal / aircraft	per operation	39,00



V. CHARGES FMO AIRPORT SERVICES GMBH (GROUND HANDLING SERVICES)

A. GENERAL

The Performance of Ground handling services

FMO Airport Services GmbH itself or advised companies carry out the ground services indicated in the specifications of basic services and in the specification of additional services within the scope of their technical and staffing capacities.

If requested, FMO Airport Services GmbH will also render services required for aircraft handling that are not mentioned in the specification of basic services and in the specification of additional services. Such special services will be rendered depending on the availability of staff and equipment and will be charged separately.

FMO Airport Services GmbH renders the services mentioned in Part 2 by trained staff. FMO Airport Services GmbH is entitled to use the services of third parties in performing its obligations.

FMO Airport Services GmbH reserves the right to charge for services that may be required due to handling regulations and that exceed those indicated in the specifications in accordance with the schedule of fees for special services.

The airlines and FMO Airport Services GmbH support and advise each other with regard to provision of the ground services and, whenever possible, take useful recommendations of the other party into consideration.

The airlines will provide FMO Airport Services GmbH with the information and instructions required to render the services in a proper manner. If necessary, FMO Airport Services GmbH will request the corresponding information and instructions from the airlines. FMO Airport Services GmbH will pass on information contained in the airline's flight documentation to third parties only with the airline's consent, in so far as this does not conflict with legal provisions.

Scheduled Flights

FMO Airport Services GmbH undertakes to render the ground services indicated in the specification of basic services and in the specification of additional services for the airlines' scheduled flights without previous request. Scheduled flights are such flights that are reported to FMO Flughafen Münster/Osnabrück GmbH (air traffic management) not later than 72 hours before landing.

In order to put FMO Airport Services GmbH in a position to render its services, the airlines are obligated to inform FMO Flughafen Münster/Osnabrück GmbH as early as possible of the number of flights scheduled within a flight schedule period. This information includes the type of aircraft and the version, the flight number, the planned arrival and departure times and the airport of departure as well as all significant special features which are relevant for handling. The airlines further agree to inform FMO Flughafen Münster/Osnabrück GmbH as early as possible of all changes referring to



scheduled flights. This applies in particular to delays, early arrival and cancellation of flights.

Non-scheduled flights, special flights

For non-scheduled flights carried out at Münster/Osnabrück Airport by the airlines or on behalf of the airlines, FMO Airport Services GmbH will also render the ground services at its earliest convenience, taking into consideration the duties already taken on – within the scope of its technical and staffing capacities. The airlines agree to announce these flights in due time.

Priority

If planes that have not been announced or have been announced with delay cause an overlapping with the handling of planes of other airlines, FMO Airport Services GmbH reserves the right to handling the scheduled and announced planes with priority.

Documents for ground services

The documents and information required for rendering the ground services will be placed at the disposal of FMO Flughafen Münster/Osnabrück GmbH in due time by the airlines.

Special assistance (emergencies)

In emergencies (emergency landing, accident) FMO Flughafen Münster/Osnabrück GmbH will immediately take all appropriate and possible measures, even without being instructed by the airlines, in order to help passengers and crew and to protect luggage, cargo and mail carried by the aircraft against loss or damage. In case of acts of violence the provisions of § 29 of the Civil Aviation Law are to be observed.

The costs thereby incurred will be refunded to FMO Flughafen Münster/Osnabrück GmbH by the airlines.

Standard of ground services

The ground handling services are rendered in accordance with the usual procedures at FMO Airport Services GmbH and in accordance with international standards.

FMO Airport Services GmbH will carry out its services with trained staff. If necessary, representatives of the airlines and of FMO Airport Services GmbH will meet in order to discuss any questions in connection with the process and quality of the ground services. For the assessment of the causes of handling problems the punctuality of the airlines is to be considered.

Fees and charges

For the basic services rendered by FMO Airport Services GmbH according to the following specifications handling fees are to be paid depending on the actually used scope of services.

For additional and special services that are not included in the basic services but are used by the airlines a fee according to the following specifications is to be paid.

Set-off against counterclaims is allowed only with the consent of FMO Airport Services GmbH.

**Adjustment of fees and charges**

FMO Airport Services GmbH is entitled to adjust the handling fees in accordance with the general development of costs or for important reasons. The airlines will be informed of the adjustments one month before they enter into force.

Terms of Payment

→ refer to General Terms of Payment/Miscellaneous



Liability

FMO Airport Services GmbH is not liable for damage suffered by the airlines or claims for damages raised against the airlines which have been caused in connection with the services to be rendered by FMO Airport Services GmbH, unless this damage or these claims for damages have been caused by or are justified due to intentional or gross negligent behaviour of FMO Airport Services GmbH, its staff or persons employed in performing its obligations.

The airlines indemnify FMO Airport Services GmbH against all claims by third parties, inclusive of costs charged in connection with the services taken on by FMO Airport Services GmbH, unless such claims are justified on the basis of intentional or gross negligent behaviour of FMO Airport Services GmbH, its staff or persons employed in performing its obligations.

In the individual case the liability shall not exceed the liability of the airlines to their contractual partners.

The contractual parties will be released from their obligations, if one of the parties to the contract is unable to fulfil its obligations due to strike, force majeure or other reasons beyond its control.

Airport regulations

The airport regulations (FBO) in their current version are an integral part of these terms of business.

Miscellaneous

→ refer to General Terms of Payment/Miscellaneous



B. SPECIFICATION OF BASIC GROUND SERVICES (APRON SERVICES)

1. Positioning and/or removing blocks at the nose landing gear, aircraft clamping devices, tail supports and landing-gear locking devices according to the customer's instructions
2. Emptying of toilets and waste containers as well as replacement of chemicals in the toilets and refilling of flush water containers (chemicals are supplied by the customer or separately charged by the airport)
3. Cabin cleaning (if possible within the scheduled period of stay): Based on AHM 802, 4.11, Subsection 3.11.2
 - a. Emptying of ashtrays
 - b. Disposal of waste
 - c. Removal of waste from seat bags and compartments above the seats
 - d. Wiping of tables
 - e. Cleaning of seats and realigning of belts
 - f. Cleaning of floors and floor coverings
 - g. Emptying and cleaning of waste bins
 - h. External cleaning of galley (sink and working tops) and lavatories (wash basin, toilets, seats and mirrors)
 - i. Where necessary, removal of remainders of air sickness, food or obvious stains

Prices for night-stop cleaning are to be agreed upon separately and are based on the services requested in the individual case. All further cleaning services beyond this scope are to be agreed upon separately.

4. Immediate reporting to the customer of all defects found on aircraft and cargo, irrespective of the question of cause and time
5. Closing and, if necessary, securing of doors and loading hatches of the aircraft according to the customer's instructions
6. Provision of fire protection during engine start-up by means of suitable fire fighting equipment
7. Transport of passenger and crew loading steps along with accessories to and from the aircraft
8. Transport of loading and unloading equipment and vehicles to and from the aircraft
9. Unloading of luggage, cargo and mail (inclusive of the customer's comail bags) from the aircraft (except for night air mail)



10. Transportation of luggage from the aircraft to the transfer point of the central infrastructure facilities. The liability of FMO Airport Services ends at the moment when the conveyor belt enters the arrival hall
11. Transportation of cargo between aircraft and airport freight storage room
12. Transportation of mail between aircraft and airport post office (except for night air mail)
13. Transportation of the customer's comail bags between aircraft and the arrival hall
14. Transportation of transfer baggage to the collecting place determined by the customer and obtaining the transfer certificate from the accepting company
15. Transfer of luggage and cargo (inclusive of the customer's comail bags) between aircraft of the customer according to the latter's instructions (except for night air mail)
16. If requested and instructed by the customer unloading and loading of crew luggage and its transportation between aircraft and terminal or from the check-in counter to the aircraft
17. Unloading and loading as well as transportation and storage of ballast. If requested by the customer, provision and filling of ballast tanks against extra charge
18. Provision of ground power supply units during ground-stop time for up to 1 hour
19. Loading of the aircraft with luggage and cargo (inclusive of the customer's mail bags) (except for night air mail)
20. Securing of load with material made available by the customer

Handling fees for basic services

For handling services rendered within the published business hours which are included in the basic services listed in the specification, fees for services concerning landing and take-off are payable according to the Schedule of Fees and Charges, plus the legal rate of value added tax.

The provision of handling staff, vehicles and equipment by the airline company without previous agreement as well as reduced or cancelled handling services due to a low load factor or other reasons beyond the airport company's control have, as a matter of principle, no effect on the handling fees.



Technical Landing

For technical landings (handling without change of load) no basic service fees will be charged for landing.

Surcharges for basic ground services of FMO Airport Services GmbH

- a) In case of separate handling, i.e. if landing and take-off of an aircraft are no longer directly connected (overnight stay, flight cancellation, ferrying, etc.), or if the period between landing and take-off of an aircraft is longer than 90 minutes, the fees for the basic services are increased by 40% to 140%
- b) If after the loading process has been completed, but before completion of the total handling, partial unloading or loading takes place upon request of the airline company, the fees for basic services are increased by 100% to 200% if the aircraft takes off on the same day and the loading and unloading work is to be partially repeated
- c) If take-off is cancelled after completed loading, the basic fees are increased by 100% to 200% because of the additional work of re-unloading
- d) If during the handling of a passenger aircraft, the loading or unloading volume is more than 50% of the weight of the aircraft's loading capacity for cargo or mail, the fees for the above mentioned services are increased by 25% to 125%
- e) If the handling of a freight carrier is concerned, the fees for the above mentioned services are increased by 100% to 200%
- f) The fees for handling of a pure freight carrier will be charged according to the corresponding MTOM category of a passenger aircraft plus the above mentioned surcharge of 100%
- g) For the handling of ferry flights, the following discounts are applied to the basic service fee:
 - Ferry In / Live Out: 20 %
 - Live In / Ferry Out: 40 %
 - Ferry In / Ferry Out: 60 %.

Further services

For further services the fees will be assessed on the basis of type and scope of the services.



C. CHARGES

Fees Basic Ground Services

The handling fee for passenger aircraft is based on the seat capacity

Seats	pro start EUR	pro landing EUR
001 – 009	35,30	35,30
010 – 029	114,10	114,10
030 – 049	192,20	192,20
050 – 069	271,70	271,70
070 – 089	350,40	350,40
090 – 109	429,00	429,00
110 – 129	488,70	488,70
130 – 149	564,50	564,50
150 – 169	640,10	640,10
170 – 189	706,90	706,90
190 – 209	781,60	781,60
210 – 229	856,40	856,40
230 – 249	931,20	931,20
250 – 269	1.005,90	1.005,90
270 – 289	1.082,00	1.082,00
290 – 309	1.139,70	1.139,70
310 – 329	1.214,00	1.214,00
330 – 349	1.288,00	1.288,00
350 – 369	1.361,80	1.361,80
370 – 389	1.435,60	1.435,60
390 – 409	1.509,50	1.509,50



Charges Additional Services

Push Back		
1. Provision and operation of aircraft towing vehicles. The tow-bar is to be provided by the airline		
2. Pushing the aircraft out of its parking position in accordance with local regulations and instructions under the supervision of a representative of the airline (walk-out assistance)		
3. Provision of Staff for walk-out assistance		
Service	Unit	EUR
A/C up to 20 t MTOM incl. Walk-out assistance	per operation	205,80
A/C up to 90 t MTOM incl. Walk-out assistance	per operation	239,40
A/C from 90 t MTOM inkl. Walk-out- Assistance	per operation	325,50

Towing of Aircraft		
1. Provision and operation of aircraft towing vehicles. The tow-bar is to be provided by the airline		
2. Towing of the aircraft in accordance with local regulations and instructions under the supervision of a representative of the airline		
Service	Unit	EUR
A/C up to 20 t MTOM	per operation	167,90
A/C up to 90 t MTOM	per operation	198,80
A/C from 90 t MTOM	per operation	285,10



De-icing		
Service	Unit	EUR
De-icer without fluid for all types of aircraft up to 5,7 MTOM, service included	per operation	488,10
De-icer without fluid for all types of aircraft above 5,7 t MTOM, service included	per operation	837,60
De-icing fluid incl. waste disposal	per liter	8,93
Hot water	per liter	0,37

Charges Special Services

The following services (special services) will be carried out on request, provided that the conditions required for their rendering exist. There is no legal claim to these services unless contractual obligations exist. Services and supplies not included in these specifications will be charged separately.

The minimum unit of charge for special services is the unit of charge mentioned here. In each case the charge is based on started units.

If, in connection with the provision of equipment and vehicles, it is not expressly stated that the price for operator or driver is included, a separate charge will be made for the use of staff.

Staff		
Service	Unit*	EUR*
Aircraft handler	per started. ½ h	33,00
Shift foreman aircraft handling	per started. ½ h	46,70
Operations manager	per started. ½ h	62,70

* for requests between 10:00 PM and 6:00 AM local additional charge of 30 %



Equipment and vehicles		
Service	Unit*	EUR
Fork lift truck	per started ½ h	67,20
Pallet truck	per started ½ h	54,10
Low lift platform	per started ½ h	358,70
Aircraft loading platform up to 7 t	per started ½ h	96,50
Main-Deck-Loader	per started ½ h	208,60
Container- or pallet transporter	per started ½ h	61,10
Förderband	per started ½ h	37,40
Aircraft towing vehicle up to 5,7 t MTOM	per started ½ h	43,10
Aircraft towing vehicle up to 20 t MTOM	per started ½ h	101,70
Aircraft towing vehicle up to 90 t MTOM	per started ½ h	135,10
Aircraft towing vehicle from 90 t MTOM	per started ½ h	208,60
Toilet Service	per started ½ h	70,60
Potable Water Service	per started ½ h	67,20
GPU 28/112 V/2000 A	per started ½ h	42,10
GPU 200 V/400 Hz/90 kVA	per started ½ h	68,30
Ground Starter Unit	per operation	17,10
Passenger Boarding Stairs	per started ½ h	28,40
Mobile Conveyor Belt	per started ½ h	35,70
Cabin pre-heating	per started ½ h	117,70
Compressed-Air Starter	per operation	217,90
Ballast 25 kg	per bag	15,40
Lashing material	per bundle	8,40
* for requests between 10:00 PM and 6:00 AM local additional charge of 30 %		



Other Services		
Service	Unit*	EUR
Crew-transport to terminal/aircraft	per operation	28,40
UM-Transport with passenger bus Transition to the airline at the border of building/arrival or at aircraft	per UM	11,80
Passenger-/Visitor bus	per started ½ h	101,70
Porter Service	per bag	13,10
Aircraft towing back and forth from filling station	per operation up to 2 t	22,10
equally (incl. towing vehicle)	per operation up to 6 t	42,80
equally (incl. towing vehicle)	per operation up to 10 t	62,80
equally (incl. towing vehicle)	per operation above 10 t	81,70
Tie-down of small aircraft	per operation	28,40
Baggage identification	per pax	3,60
Cleaning of cockpit windows	per operation	32,90
* for requests between 10:00 PM and 6:00 AM local additional charge of 30 %		



VI. CHARGES FMO PASSENGER SERVICES GMBH

A. GENERAL

→ refer to General Terms of Payment/Miscellaneous

Specification of Services

Passenger Handling

- Check-In of passengers (Standard: two Check In agents, 2,5 Std to 0,75 Std before STD)
- Boarding (one Boarding Agent, STD/ETD minus 35 min)
- Handling of UMS, MAAS, etc.
- Supervision of all Check-Ins
- Trainings of employees
- Handling of all irregularities
- Post departure works (telexes, sorting and sending of tickets).

Lost & Found

- Dealing with all irregularities and delivery of baggage
- Lost property

Operations

- Compilation and provision of all flight documentation required (NOTAMs, flight schedules, weather, etc.)
- Preparation of loading documents
- Ramp handling (Supervision of loading according to the airline procedures)
- Preparation of load and trim sheets
- Maintenance of documentation (tripfiles, GOM's)
- Coordination of all work during ground time (cleaning, catering, loading and unloading, slots, etc.)
- Transmission of post-departure messages
- Handling of irregularities (diversions, cancellations)
- Contacting various airlines in case of irregularities
- Updating of various computer programmes such as e.g. in case of aircraft change



B. CHARGES

Handling of Passengers and Baggage		
Service	Unit	EUR
Complete procedure of passenger and baggage handling for the purpose of departure, including handling of the required documents	per seat of A/C	5,60
System costs FMO System DCS	per passenger	0,37
System costs foreign systems DCS	per passenger	1,80
Material	per passenger	0,26
Processing of Oversales	per passenger	60,60

h) For the handling of ferry flights, the following discounts are applied to the handling fee (excl. system costs and material):

- Ferry In / Live Out: 10 %
- Live In / Ferry Out: 70 %
- Ferry In / Ferry Out: 80 %



Additional Services			
Service	Unit	EUR	
Additional check-in agent / Floorwalker	per started ½ h		28,74
Check In earlier opening	per started ½ h	2 Agenten 3 Agenten 4 Agenten	71,85 107,78 143,70
Handling – additional staff costs	per started ½ h		47,90
Handling of AHL, DPR, OHD	per operation		24,30
Collecting excess baggage charges or other service charges (special seats, etc.)	per operation		20%
Commission Fee	per operation		20%
Fee for flight diversions to FMO (Diversion Fee)	per operation		905,00
Fee for flight cancellations with less than 24h notice from written notification (Cancellation Fee)	per operation		646,50
Fee for delay or early arrival of more than 3h and less than 24h notice from written notification (Delay Fee)	per operation		646,50



VII. CHARGES FMO SECURITY SERVICES GMBH

A. GENERAL

→ refer to General Terms of Payment/Miscellaneous

Specification of Services

FMO Security Services GmbH organizes trainings and instructions according to the “Regulation (EU) 2015/1998” and the Luftsicherheitsschulungsverordnung (LuftSiSchulV) with authorized trainers under the regulations of §§ 5, 8 and 9 LuftSiG.

Trainings/Introductions are offered for groups between 12 – max. 15 trainees. Single trainings can be arranged separately. The training/introduction is finished with a test and a certificate depending on the regulations of the LuftSiSchulV. Furthermore, FMO Security Services GmbH is licensed to conduct the following trainings: 11.2.3.1 (a) and (b), 11.2.3.3, 11.2.3.4, 11.2.3.10, 11.2.3.5, 11.2.4, 11.2.5, 11.2.6, 11.2.7.

Basic trainings for trainees to air security assistant and refreshing trainings according to § 5 LuftSiG can be arranged upon request.

B. CHARGES

Training			
Service	Ch. Regulation (EU) 2015/1998	Unit	EUR
Basic training airport security assistant; 266 UE*	11.2.3.1 a	per person (min. 5 persons)	2.200,00
Basic training Airport security inspection staff ; 197 UE*	11.2.3.1 b	per person (min. 5 persons)	2.000,00
Training of airport security inspection staff for car inspection; 46 UE*	11.2.3.4 (+11.2.3.10)	per person (min. 5 persons)	660,00
<i>advanced training; 6 UE**</i>		<i>per person (min. 5 persons)</i>	<i>200,00</i>
Training access control staff; 27 UE*	11.2.3.5	per person (min. 5 persons)	440,00
<i>advanced training; 5 UE**</i>		<i>per person (min. 5 persons)</i>	<i>170,00</i>
Training other security staff incl. deliveries for airport and board supplies; 5 UE*	11.2.3.10	per person (min. 5 persons)	180,00
<i>advanced training; 4 UE**</i>		<i>per person (min. 5 persons)</i>	<i>140,00</i>
* plus examination fees and charges acc. to „Luftsicherheitsgebührenverordnung“			
** incl. certification fee			
Trainings for less than 5 persons on request			



Other Trainings			
Service	Ch. Regulation (EU) 2015/1998	Unit	EUR
Training supervisory staff; 36 UE*	11.2.4	per person (min. 5 persons)	880,00
<i>advanced training**</i>		<i>per person (min. 5 persons)</i>	<i>170,00</i>
Safety Advisor (i.a. for well-known suppliers); 38 UE*	11.2.5	per person	830,00
<i>advanced training; 4 UE**</i>		<i>per person</i>	<i>390,00</i>
Training other staff (classroom training); 4 UE	11.2.6	<i>per person (min. 10 persons)</i>	85,00
Training „General Security Awareness“; 2 UE	11.2.7	per person (min. 5 persons)	55,00
Training „Dangerous Goods“ PK-12/PK-9 incl. examination (8 UE)	IATA DGR Ch. 1.5	per person (min. 5 persons)	90,00
Issue/Dispatch of Duplicate of Training Certificate	-	per operation	17,00
Airport Security Assistant	-	per started ½ h	40,00
* plus examination fees and charges acc. to „Luftsicherheitsgebührenverordnung“			
** incl. certification fee			
Trainings for less than 5 persons on request			



VIII. GENERAL TERMS OF PAYMENT/MISCELLANEOUS

Debtor of the airport charges as joint and several debtor is:

- a. the airline under whose airline code/flight number the respective flight is operated
- b. the airlines as joint and several debtor, under whose airline code/flight number the respective flight is operated (code sharing)
- c. the aircraft operator,
- d. a natural or juristic person using the aircraft without being the aircraft operator or owner, such as charterer or lessee.

Airport Charges are to be paid in EURO before take-off. Invoices and payment are to be effected immediately.

On special agreement with the debtor and under the following circumstances the airport charges can be invoiced within determined periods:

- agreed advance payments of the airport charges incurred via bank transfer
- appropriate collateral – in particular an absolute guarantee or cash collateral. The collateral is sufficient if the airport charges to be paid are covered in a corresponding volume

In these cases the calculation shall take place on a decade basis. The remuneration sums to be paid by the debtor shall be due for payment upon the performance of the service without deduction. No discounts shall be granted. In case of late payment we reserve the right to claim interest and default interest. The settlement control right of the contract partner is hereby excluded. Any set-off against unacknowledged claims or claims which have not been finally determined in a legally-binding manner is hereby excluded.

Objections can only be considered within a period of four weeks as of the date of invoice. In case of late payment we reserve the right to interrupt or completely refuse the aircraft handling.

All charges constitute payments within the meaning of Section 10 (1) of the German Value Added Tax Act (UstG). The debtor is therefore obliged to remit VAT in addition to the charges, if he cannot present an exemption according to the law.

This charges schedule and contractual relationships influenced by it are governed exclusively by German law.

Greven is hereby agreed upon as the place of performance for all of the performance, particularly the contract partner's payment obligations. Steinfurt is hereby agreed upon as the legal venue.

The German version of these general terms and conditions is authoritative. Translations are provided for information purposes only.

Changes and additions to this directory are reserved.



If any provision of these terms and conditions does not comply with the legal requirements, that provision shall be replaced by the legally permissible provision that most closely reflects the intent of the invalid provision. The validity of the remaining provisions shall remain unaffected.